



June 26, 2023 Board of Education Meeting Minutes

1. Call to Order – President Reiersen – 6:00 p.m. – MES Boardroom, 800 Beech Street
Hybrid Meeting Format (In-person Meeting for Board of Education at MES Board Room,
800 Beech Street & Virtual Components)
2. Pledge of Allegiance
3. Roll Call - Riske, Reiersen, Krueger, Fietzer, Griffin, Hansen, and Jepson.
4. Verify Publication of Meeting - Verified by Dr. Oppor
5. District Showcase:
 - a. Retirement Recognition - New photo of Board members and the retirement photo were taken by Mrs. Nuemann
6. Presentations:
 - a. Engagement & Satisfaction
 - i. IV.C. Secondary Co-curriculars - Presentation given by Principal Michelle Johnson
7. Announcements:
 - a. Contributions to the District
 - b. Other Contributions
8. Consent Agenda
 - a. Approve Minutes of Regular Board of Education Meeting (May 22, 2023) and Special Board of Education Meetings (June 1, 2023 and June 20, 2023)
 - Meeting minutes for May 22nd: Mr. Fietzer addressed that “RSO” be changed to “SRO”
 - Mrs. Reiersen requested the June 20, 2023 Special Board Meeting Minutes be approved at the next Board of Education (BOE) Meeting.
 - b. Treasurer’s Report: Approve Expenditures & Receipts
 - i. Cash Receipts
 - ii. Invoice Report
 - iii. Credit Card Report
 - See 9a
 - c. Donations: None this month.
 - d. Consider Acceptance of Retirement of Elementary Special Assignment Teacher
 - e. Consider Acceptance of Retirement of Food Service Staff Member
 - f. Consider Approval of WIAA Membership as Presented - Mr. Fietzer asked what meeting it was in. Form was provided to him at the meeting for review.
 - g. Consider Approval of Swimming Field Trip Request as Presented

- h. Consider Approval of 1.0 FTE Technology Education Teacher as Presented
9. Any Item Removed from Consent Agenda
 - a. Treasurer's Report: Approve Expenditures & Receipts - Removed from Consent agenda. Motioned by Jepson. Second by Krueger. Motion carried.
10. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)
11. Correspondence: None this month.
12. District Administrator's Report:
 - a. Student Council Representative - None during the summer.
 - b. Legislative Update
 - c. Monthly Enrollment Update - not applicable
 - d. Curriculum Director - This will be shared between school principals.
 - e. District Vacancy Update
 - f. Board Approved Projects Update
 - i. Vending machines have arrived. They are waiting to be programmed.
13. School Operations Reports:
 - a. ES Principal / Special Education Director: Highlights - Included in Board Packet
 - b. MS / HS Principal: Highlights - Included in Board Packet
14. Business Related Reports:
 - a. Highlights - Included in Board Packet
 - b. Kobussen Transportation Report - There is a Bus Driver program for those that want to learn.
15. Director's Reports:
 - a. District Reading Specialist: Highlights - Included in Board Packet
 - b. Technology Director: Highlights - Included in Board Packet
16. Board Comments:
 - a.
 - b.
17. Committee Reports:
 - a. Curriculum Committee (Riske) - See Curriculum Committee Meeting Minutes from June 1, 2023.
 - b. Finance Committee (Jepson) - See Finance Committee Meeting Minutes from June 12, 2023.
 - c. Buildings and Grounds (Griffin) - See Buildings & Grounds Committee Meeting Minutes from May 30, 2023 and June 20, 2023.
 - d. Policy and Human Resources (Reierson) - See Policy and Human Resources Committee Meeting Minutes from June 21, 2023.
18. Unfinished Business:
 - a. Consider Approval of the Following NEOLA Policies from Volume 32, Number 1 and AG8453:
 - i. PO2210 - Curriculum Development
 - ii. PO5200 - Attendance

- iii. PO5517 - Student Anti-Harassment
- iv. PO8405 - Environmental Health and Safety Program
- v. PO8453 - Direct Contact Communicable Diseases
- vi. AG8453 - Exposure Control Plan for Handling and Disposing of Body Fluids
- vii. PO8600 - Transportation

Motioned by Krueger/Second by Riske. Motion carried.

- b. Consider Approval of NEOLA Policy Technical Changes as Presented

Motioned by Griffin/Second by Krueger. Motion carried.

- c. Consider Approval of NEOLA Policy Revisions for:

- i. PO0171.1 - President
- ii. PO5780 - Adult Student-Parent Rights
- iii. PO9130 - Public Requests Suggestions or Complaints

Motioned by Jepson/Second by Hansen. Motion carried.

19. New Business:

- a. Consider Approval of a School Resource Officer (SRO) Position for the 2023-24 School Year Paid From Fund 80

Motioned by Riske/Second by Fietzer. Motion carried.

Discussion:

Jepson - we are going to pay from Fund 80, but next year it will need to be voted on by the public. The public may not want to fund the SRO come October 2023. What do we do then?

Reierson - the Fund 80 would carry over to next year's SRO.

Fietzer - it will be funded for one year. When we implement it, it will be for the SY 2023-2024.

Krueger - thanked everyone for the work and information that was put into proposing this position.

In favor: Fietzer, Riske, Hansen (3)

Opposed: Reiseron, Krueger, Griffin, Jepson (4)

Motion Failed to pass.

- b. Consider Approval of Manawa Middle School Financial Literacy Course for 2023-24 School Year as Presented

Motioned by Griffin/Second by Hansen. Motion carried.

- c. Consider Approval of Spanish Instructional Design as Presented

Motioned by Fietzer/Second by Riske. Motion carried.

- d. Consider Approval of Food Service Meal and Milk Prices for the 2023-24 School Year as presented

Motioned by Jepson/Second by Fietzer. Motion carried.

- e. Consider Approval of Performance Good Service as the Prime Vendor for the 2023-24 School Year as Presented

Motioned by Fietzer/Second by Hansen. Motion carried.

- f. Consider Approval of Engelhardt as the Dairy Vendor for the 2023-24 School Year as Presented

Motioned by Jepson/Second by Fietzer. Motion carried.

- g. Consider Approval of District and Class Fees for the 2023-24 School Year as Presented
Moteded by Krueger/Second by Riske. Motion carried.
- h. Consider Approval to Transfer \$245,000.00 From the Fund 10 Fund Balance Into a 12-month Certificate of Deposit with American Deposit Management Company as Presented
Moteded by Fietzer/Second by Krueger. Motion carried.
- i. Consider Approval of Pahlow Masonry Tuckpointing Quote as Presented
Moteded by Riske/Second by Krueger. Motion carried.
Discussion: Dr. Oppor - Work will not be able to be started until the fall.
- j. Consider Approval of Revised 20-Year Maintenance Plan as Presented
Moteded by Krueger/Second by Griffin. Fietzer and Hansen abstained due to not being able to review the plan. Motion carried.
 - Fund 46 will be utilized for this work.
- k. Consider Approval of SDM Truancy Plan as Presented
Moteded by Griffin/Second by Hansen. Motion carried.
- l. Consider Approval of the Indoor Environmental Quality Plan as Presented.
Moteded by Hansen/Second by Krueger. Motion carried.
- m. **First Reading** of NEOLA Policy Revisions for:
 - i. PO2330 - Homework
 - ii. NEOLA 3000 Staff-Personnel Merging of All Staff- Related Policies as PresentedMoteded by Krueger/Second by Riske. Motion carried.
- n. Consider Approval of Updated School Records Retention Schedule as Presented
Moteded by Krueger/Second by Riske. Motion carried.
- o. Consider Approval of the Following 2023-24 Handbooks:
 - i. SDM Special Education Handbook
 - ii. SDM Gifted and Talented Plan
 - iii. SDM Title I Schoolwide Plan
 - iv. SDM Response to Intervention Plan
 - v. SDM Teacher Mentor Program Handbook
 - vi. SDM Salary and Stipend Guide
 - vii. SDM Section 504/ADA Prohibition Against Discrimination Based on Disability PlanMoteded by Griffin/Second by Jepson. Motion Carried. Forms should be converted to a “fillable” format.
- p. Consider Approval to Delete the SDM Academic and Career Planning Handbook as an Independent Handbook and Incorporate it in the LWHS Course of Study Guide Annually
Moteded by Krueger/Second by Jepson. Motion Carried.
- q. Consider District Owned Passenger Vehicle Repair or Replacement Plan
Discussion:
 - Griffin - motioned to table and would like to send it back to

Buildings and Grounds Committee to keep looking around for options. Fietzer - Second motion. Motion Carried.

20. Next Meeting Dates:

- a. June 28, 2023 - Curriculum Committee Meeting - 5:00 p.m. - MES Board Room
- b. July 18, 2023 - Finance Committee Meeting - 5:00 p.m. - MES Board Room
- c. July 24, 2023 - Regular Board of Education Meeting - 6:00 p.m. - MES Board Room
- d. July ??, 2023 - Buildings and Grounds Committee Meeting - TBD - MES Board Room
- e. July ??, 2023 - Policy and Human Resources Committee Meeting - TBD - MES Boardroom - [Date to be determined with Mr. Peterson starts his position as District/Business Administrator](#)

[President Reierson asked for a motion to adjourn into closed session for the agenda items listed below. Motion by Krueger/Second by Fietzer. Motion carried](#)

[Meeting adjourned at 7:32 p.m.](#)

21. Closed Session - The Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c), Wis. Statutes, for the Purposes of: **(c)** Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility per Wisconsin Statute 19.85 (1) (c); **(f)** consider financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems, or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations; (19.85(1)(f))
- 1) Staff Evaluation Process
 - 2) Expulsion and Abeyance Agreements
22. Board May Act on Items Discussed in Closed Session
23. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodations including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda.

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

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Any person or group who would like to have an item put on the agenda shall submit their request to the District Administrator no later than ten (10) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the recommendation of the District Administrator and the approval of the Board President.

Public Comment Section of the Meeting

To permit fair and orderly public expression, the Board may provide a period for public comment at any regular or special meeting of the Board and publish rules to govern such comment in Board meetings.

The presiding officer of each Board meeting at which public comment is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public comment shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration. E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants. G. Participants shall address only topics within the legitimate jurisdiction of the Board. H. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- I. The presiding officer may:
 - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
 - 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- J. The portion of the meeting during which the comment of the public is invited shall be limited to fifteen (15) minutes unless extended by a vote of the Board.
- K. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session.

The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the

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following conditions:

1. No obstructions are created between the Board and the audience.
2. No interviews are conducted in the meeting room while the Board is in session.
3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

